

**NSSC ELMT  
Trend Micro  
Blanket Purchase Agreement (BPA)  
Information Sheet**

**Product:** Trend Micro

**Manufacturer:** Trend Micro

**Vendor:** XentIT, LLC

**Summary:** The NASA Shared Services Center (NSSC) Enterprise License Management Team (ELMT) has awarded a multiyear blanket purchase agreement (BPA) to XentIT for Trend Micro software, support, and services. Trend Micro Smart Protection Network is global threat intelligence that rapidly and accurately collects and identifies new threats, delivering instant protection for data wherever it resides. The 2014 Trend Micro Enterprise products include OfficeScan, Deep Security, Deep Discovery, InterScan Web Security, InterScan Web Security as a Service, and InterScan Messaging Security. Historically, the NASA Executive Web Services account represents the majority of the agency utilization, along with HQ, JSC, and KSC. The BPA offers the Trend Micro product catalog for new purchases with negotiated discounted pricing and annual support renewal for existing licenses.

**License Term:** One year

**Award Date:** July 20, 2015

**Period of Performance:** Base Year: July 20, 2015 – July 19, 2016  
Option Year 1: July 20, 2016 – July 19, 2017  
Option Year 2: July 20, 2017 – July 19, 2018  
Option Year 3: July 20, 2018 – July 19, 2019

**Renewal Cycle Schedule:**

Renewal True-up/Discovery Phase: Apr – May  
Finalize Agency License Requirements: May – Jun  
Vendor Renewal Year Start Date: July 20

**NASA Contract #:** NNX15ME99Z

**Contracting Officer:** Nathan Carver, 228.813.6412, [nathan.carver-1@nasa.gov](mailto:nathan.carver-1@nasa.gov)

Document date: July 23, 2015, July 8, 2016, March 15, 2017, September 19, 2017, October 4, 2017, March 15, 2018

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## Quote/Vendor POC:

Tariq Alvi

XentIT, President and CEO

Phone: 443-274-6092 | 678-906-4046 | Mobile: 404-423-7141 | Fax: 404-745-8448

[talvi@xentit.com](mailto:talvi@xentit.com)

Tiffany Powell

Client Director

Phone: 678-906-4046 | Mobile: 678-779-2078

[tiffany.powell@xentit.com](mailto:tiffany.powell@xentit.com)

## How to Order:

The following documents were completed or submitted and are filed at the NSSC's Procurement Division:

NF1707, Special Approvals and Affirmations of Requisitions, signed 06/23/2015

NASA NSSC Limited Source Justification, signed 06/23/2015

NF1823, Request for Investigation (RFI) / IT Product Source Assessment, approved 12/19/2014

Trend Micro Voluntary Product Accessibility documented December 2014

Trend Micro Statement of Support for IPv6, dated December 5, 2014

For software procurements **at or below \$250,000** for ELMT enterprise agreement purchases, the Simplified Acquisition Threshold (SAT) team at the NSSC will process these requests. To initiate the request you can proceed either directly to SAT through their portal or you can send the PR directly to the ELMT via email at [nsscelmt@mail.nasa.gov](mailto:nsscelmt@mail.nasa.gov).

To proceed via SAT: click the ESD link <https://esd.nasa.gov/esd/>, then go to **Order Services** and then go to **NSSC Simplified Acquisition Customer Portal** (Green SAT Button) to initiate the purchase. When creating a ticket please include the ELMT agreement number in the "Give a brief description" field.

All purchases for software **over \$250,000**, for ELMT enterprise agreement purchases, ELMT will process these requests.

## For Purchase Request (PR) Funded Orders:

Center POC	<ul style="list-style-type: none"><li>- A Center POC coordinates and obtains quotation from the vendor</li><li>- Quotation should include: (Product Name, Description, Part Number, Quantity, End User Name, Phone Number and E-mail Address) *** <a href="#">Trend Micro BPA Product List</a></li><li>- License Number, if applicable</li><li>- a NASA Procurement POC**</li></ul>
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	<ul style="list-style-type: none"> <li>- a Purchase Request (PR) (or confirmation that funds are available)* <a href="#">PR Instructions</a> for NNX15ME99Z</li> <li>- Finalize PR (funding) to NSSC Procurement</li> </ul> <p><i>(If requirements are complex and you have questions, please contact the ELMT for assistance)</i></p>
<p>* Per FAR Subpart 32.7: Before executing any contract, the contracting officer shall—</p> <p>(a) <b>Obtain written assurance from responsible fiscal authority that adequate funds are available</b></p> <p>or</p> <p>(b) Expressly condition the contract upon availability of funds in accordance with 32.703-2.</p>	
<p>** NSSC Procurement can only accept funding from other NASA Center Procurement offices for Esri Contract transactions.</p>	
NSSC Team	<ul style="list-style-type: none"> <li>- Review the PR submission to validate requirements detail and current pricing against current GSA Schedule pricing, etc.</li> <li>- Finalize funding requirement</li> </ul>
NSSC Procurement	<ul style="list-style-type: none"> <li>- Execute Purchase Order to vendor for procurement</li> </ul>
Vendor	<ul style="list-style-type: none"> <li>- Execute Delivery Order</li> <li>- Invoice NASA (NSSC)</li> </ul>
NSSC	<ul style="list-style-type: none"> <li>- Route invoice for payment approval – Finance -&gt; Procurement -&gt; COR -&gt; Procurement -&gt; Finance</li> </ul>
NSSC Procurement	<ul style="list-style-type: none"> <li>- Courtesy copy of approved invoice routed to Trend Micro license account manager</li> </ul>
ELMT	<ul style="list-style-type: none"> <li>- Add product line item(s) information to the NSSC Enterprise Asset Tracking System (EATS) for license management</li> </ul>

Payment with a Government-wide Purchase Card (GPC) is authorized when an order does not exceed the Federal Acquisition Regulation (FAR) micro-purchase threshold, currently **\$10,000.00**. [However for software purchases, you should check with your Center’s Chief Information Officer’s policies for proper guidance.](#)

**For NASA P-Card Orders:**

Center POC or GPC holder	<ul style="list-style-type: none"> <li>- A Center POC coordinates and obtains quotation from the vendor <a href="#">Trend Micro BPA GPC Instructions</a></li> <li>- Quotation should include: (Product Name, Description, Part Number, Quantity, End User Name, Phone Number and E-mail Address)</li> <li>- License Number, if applicable</li> </ul> <p>*** <a href="#">Trend Micro BPA Product List</a></p>
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	<i>(If requirements are complex and you have questions, please contact the ELMT for assistance)</i>
Center GPC holder	<ul style="list-style-type: none"> <li>- Place Order with XentIT</li> <li>- Center POC would Email final quotation to the nsscelmt@mail.nasa.gov</li> </ul>
<b>** Payment by GPC for ELMT purchases shall be made in accordance with FAR 52.212-4, Contract Terms and Conditions – Commercial items, which provides for funding through a Work Breakdown Structure (WBS) number.</b>	
Vendor	<ul style="list-style-type: none"> <li>- Provide transaction-specific documentation to the Contracting Officer within 3 to 5 business days: <ol style="list-style-type: none"> <li>1. Contract/BPA Number</li> <li>2. Order Log Number</li> <li>3. Confirmation/Transaction Number</li> <li>4. Product Name</li> <li>5. Product Description/Item Number</li> <li>6. Quantity Purchased</li> <li>7. Unit Price</li> <li>8. Extended Price</li> <li>9. Date of Transaction and Date of Delivery</li> <li>10. NASA GPC holder name and associated Center (including contact information)</li> <li>11. License and/or maintenance user's name and contact information (if different from card holder)</li> </ol> </li> </ul>
ELMT	<ul style="list-style-type: none"> <li>- Add product line item(s) information to the NSSC Enterprise Asset Tracking System (EATS) for license management</li> </ul>

### Additional Information:

Trend Micro, Inc.: <http://www.trendmicro.com/>

XentIT: [xentit.com](http://xentit.com)

Center IT Asset Managers: [\(ITAM\)](#)

NASA Customer Contact Center (CCC): 877.677.2123, call **877-677-2123**, choose option 3 for SATERN, Finance, HR, and **Procurement**, then 1 for NASA employees, then option 3 for Procurement.

Email: [nsscelmt@mail.nasa.gov](mailto:nsscelmt@mail.nasa.gov)

ELMT Website: [www.nasa.gov/elmt](http://www.nasa.gov/elmt)

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