Password Criteria Change
for
Electronic Official Personnel Folder (eOPF)

This notice provides you with information regarding new criteria issued by the Office of Personnel Management (OPM) for changing passwords in your eOPF. Effective **March 29, 2014**, OPM will implement password criteria changes to meet improved Information Technology (IT) security guidance.

All users that attempt to log into an eOPF with a password that does not meet OPM's criteria will be prompted to reset their password to follow the guidance below.

The new password criteria include:

- **Minimum Password Length** – passwords must be a minimum of 12 characters.
- **Password complexity** – passwords must include one uppercase character, one lowercase character, one special character, and one number.
- **Password History** – a user cannot reuse the same password until the 25th password reset.
- **Maximum Failed Login** – the system will allow a maximum of three failed login attempts before lockout.
- **Password Expiration** – passwords will expire every 60 days.

NASA users may access the eOPF site at: https://eopf.nbc.gov/nasa/logon.aspx.

Any questions concerning this notice, contact:
NSSC Customer Contact Center
1-877-677-2123 (1-877-NSSC123) or nssc-contactcenter@nasa.gov

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