

NSSC - Required Closeout Reports

Report	Award Type	Report Due
Subject Inventions/Reportable Items Final Summary Report (New Technology Report)	Required for all Grants and Cooperative Agreements (except Education and Training Grants)	Within 90 days after expiration of grant/cooperative agreement (Ref. 1800.908 or 1260.28)
Properly Certified Final Federal Cash Transaction Report (SF425)(if applicable)	Required for all Grants and Cooperative Agreements (except with commercial organizations)	Within 90 days after expiration of grant/cooperative agreement (Ref. 1800.906 or 1260.26)
Summary of Research (Final Technical Report)	Required for all Grants and Cooperative Agreements (except Training and Education Grants)	Within 90 days after expiration date of the grant/cooperative agreement (Ref. 1800.902 or 1260.22)
Summary of Research (Final Technical Report - Training Grants only)	Required for all Training Grants by the Student	Within 90 days after expiration date of the training grant (Ref. 1800.902 or 1260.75)
Final Educational Activity Report (Education Grants only)	Required for all Education Grants	Within 90 days after expiration date of the training grant (Ref. 1800.902 or 1260.22)
Final Inventory Report of Federally-Owned Property	Required for all Grants and Cooperative Agreements (except Training Grants and Grants or Cooperative Agreements with commercial organizations)	Within 60 days after the expiration date of the grant/cooperative agreement (Ref. 1800.907 or 1260.27)

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted		2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment)			Page	1	of	
pages								
3. Recipient Organization (Name and complete address including Zip code)								
4a. DUNS Number		4b. EIN		5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)		6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Final		7. Basis of Accounting <input type="checkbox"/> Cash <input type="checkbox"/> Accrual
8. Project/Grant Period From: (Month, Day, Year)				To: (Month, Day, Year)		9. Reporting Period End Date (Month, Day, Year)		
10. Transactions							Cumulative	
<i>(Use lines a-c for single or multiple grant reporting)</i>								
Federal Cash (To report multiple grants, also use FFR Attachment):								
a. Cash Receipts								
b. Cash Disbursements								
c. Cash on Hand (line a minus b)								
<i>(Use lines d-o for single grant reporting)</i>								
Federal Expenditures and Unobligated Balance:								
d. Total Federal funds authorized								
e. Federal share of expenditures								
f. Federal share of unliquidated obligations								
g. Total Federal share (sum of lines e and f)								
h. Unobligated balance of Federal funds (line d minus g)								
Recipient Share:								
i. Total recipient share required								
j. Recipient share of expenditures								
k. Remaining recipient share to be provided (line i minus j)								
Program Income:								
l. Total Federal program income earned								
m. Program income expended in accordance with the deduction alternative								
n. Program income expended in accordance with the addition alternative								
o. Unexpended program income (line l minus line m or line n)								
11. Indirect Expense		a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
		g. Totals:						
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:								
13. Certification: By signing this report, I certify that it is true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)								
a. Typed or Printed Name and Title of Authorized Certifying Official						c. Telephone (Area code, number and extension)		
						d. Email address		
b. Signature of Authorized Certifying Official						e. Date Report Submitted (Month, Day, Year)		
14. Agency use only:								

Standard Form 425
OMB Approval Number: 0348-0061
Expiration Date: 10/31/2011

Paperwork Burden Statement

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0348-0061. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0060), Washington, DC 20503.

Title of Grant / Cooperative Agreement:	
Type of Report:	
Name of Principal Investigator:	
Period Covered by Report:	
Name and Address of recipient's institution:	
NASA Grant / Cooperative Agreement Number:	

Reference 2 CFR § 1800.908 or 14 CFR § 1260.28 Patent Rights as applicable (abbreviated below)

The recipient may use whatever format is convenient to disclose subject invention required in subparagraph (c)(1). NASA prefers that the recipient use either the electronic or paper version of NASA Form 1679, Disclosure of Invention and New Technology (Including Software), to disclose subject inventions. Both the electronic and paper version of the NASA Form 1679 may be accessed at the electronic New Technology Reporting Web site <https://invention.nasa.gov>.

A final new technology summary report listing all subject inventions (or a statement certifying there were none) for the entire award period; which report shall be submitted within 90 days after the end date for the period of performance within the designated system noted within the award document."

Have any Subject Inventions / New Technology Items resulted from work performed under this Grant / Cooperative Agreement?	No	Yes
If yes a complete listing should be provided here: Details can be provided in the body of the Summary of Research report.		

Reference 2 CFR § 1800.907 or 14 CFR § 1260.27 Equipment and Other Property as applicable (abbreviated below)

A Final Inventory Report of Federally Owned Property, including equipment where title was taken by the Government, will be submitted by the Recipient no later than 60 days after the expiration date of the grant. Negative responses for Final Inventory Reports are required.

Is there any Federally Owned Property, either Government Furnished or Grantee Acquired, in the custody of the Recipient?	No	Yes
If yes please attach a complete listing including information as set forth at § 1260.134(f)(1).		

Attach the Summary of Research text behind this cover sheet.

Reference 2 CFR § 1800.902 or 14 CFR § 1260.22 Technical publications and reports as applicable (abbreviated below)

Reports shall be in the English language, informal in nature, and ordinarily not exceed three pages (not counting bibliographies, abstracts, and lists of other media).

A Summary of Research (or Educational Activity Report in the case of Education Grants) is due within 90 days after the expiration date of the grant, regardless of whether or not support is continued under another grant. This report shall be a comprehensive summary of significant accomplishments during the duration of the grant.