



NASA Shared Services Center  
 John C. Stennis Space Center  
 Stennis Space Center, MS  
 39529-6000

# DOCUMENT CANCELLATION

<b>The document identified below is hereby cancelled.</b>	Effective Date 04/12/2012
Document Number  NSSC-PR-SDG-0001	Revision  <b>Cancelled</b>
Document Title Sponsored Research Business Activity (SRBA) Service Delivery Guide	
Point of Contact Tracy Hall	

**This document is superseded by: N/A**

**Comments:**

*Cancellation requested by Tracy Hall and approved by Mike Sweigart on April 12, 2012. See e-mails below:*

**From:** Clark, Lorri W. (NSSC-XB000)  
**Sent:** Thursday, April 12, 2012 12:43 PM  
**To:** Sweigart, Michael L. (NSSC-XD040); Hall, Tracy H. (NSSC-XD042)  
**Subject:** RE: Cancellation of 2 Procurement Service Delivery Guides

Mike,  
 The documents will remain in TechDoc. A cancellation form will be uploaded to provide an explanation for the cancellation.  
 Thanks,  
 Lorri

**From:** Sweigart, Michael L. (NSSC-XD040)  
**Sent:** Thursday, April 12, 2012 12:13 PM  
**To:** Hall, Tracy H. (NSSC-XD042)  
**Cc:** Clark, Lorri W. (NSSC-XB000)  
**Subject:** RE: Cancellation of 2 Procurement Service Delivery Guides

Lorri,  
 I talked to Mark Chadwick and he concurs.  
 Is there a way to archive these somehow, just in case the service ever comes back? I just don't want to lose the data.  
 Thanks

.....  
 Michael L. Sweigart  
 Procurement Officer  
 NASA Shared Services Center  
 Phone: (228) 813-6342  
 NSSC Customer Contact Center: (877) 677-2123

**From:** Hall, Tracy H. (NSSC-XD042)  
**Sent:** Wednesday, April 11, 2012 10:41 AM  
**To:** Clark, Lorri W. (NSSC-XB000); Sweigart, Michael L. (NSSC-XD040)  
**Cc:** Jackson, Terry D. (NSSC-XB000); Hall, Tracy H. (NSSC-XD042); Benvenuto, Benjamin S. (NSSC-XD041); Sullivan, Monique (NSSC-XD041); Binder, Brad J. (NSSC-XD042); WALLACE, EDWARD V. (NSSC-XD042)  
**Subject:** Cancellation of 2 Procurement Service Delivery Guides  
**Importance:** High

Good Morning Lorri-  
 As a follow-up to our phone conversation, can you please cancel the following SDGs, as they are no longer applicable:

1. **Sponsored Research Business Activity (SRBA) Service Delivery Guide (NSSC-PR-SDG-0001 C) May 12, 2006**
2. **NASA Contracting Intern Program Service Delivery Guide (NSSC-PR-SDG-0005 Basic) February 10, 2006**

**Mike- Do you concur?**

Thanks in advance,  
 Tracy