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National Aeronautics and
Space Administration

NASA Shared Services Center
Stennis Space Center, MS
39529-6000

NSSC HR SYSTEMS ACCESS REQUEST

Fax To: (866) 779-6772 (NSSC)
(866-779-NSSC)

NSSC-FORM-0032
Revision: Basic

Print Form

Reset Form

REQUEST TYPE

◯ ADD ◯ DELETE ◯ CHANGE

NAME OF SYSTEM

USER INFORMATION

Last Name | First Name | M.I.

Email | Phone #

Mailing Address

Justification for Access:

User Role:

X500-ID | Organization

USER SIGNATURE

Signature _____ Date

EMPLOYMENT INFORMATION

NASA Center | Employer

Access Duration (if temporary)

Start Date | End Date

U.S. Citizen
◯ YES
◯ NO

IT Security Training Completed
◯ YES Course Number:
◯ NO Date

Immediate Supervisor's

Last Name | First Name | M.I.

Email | Phone #

SUPERVISOR SIGNATURE

Signature _____ Date