

NAAS Enhancements by Grouping

Code Priority	Issue Description	Status Code	Comments
NAAS-wide Enhancements			
A2	E-mail address entries, allow x500 search for all e-mail entry fields	A	Technical Planning - Proposal at AO Conference
B	System, Standardize field references/names throughout NAAS	A	Researching
B	System Screen, Highlight upper tabs to reflect which screen the user is in	A	Technical Planning - Proposal at AO Conference
B	NAAS Role, for individuals with multiple roles - ensure system combines roles versus defaulting to the highest level.	A	Approved Agency & NSSC Issue Only
C	System, Provide an on-line help button feature.	A	Planning; CR to link to NAAS User Guide
New	Rework the password to use the same rules as Webtads, since it uses Webtads username/password. NAAS currently is more restrictive, requiring some personnel to have to reset Webtads password just to use NAAS.		Researching
Awards Processing			
Nominations			
A1	Nominate Screen & Award Setup, for monetary awards, add validation in Nominate against what is allowed for the award. (service requirements, monetary amounts) This will also require a Change in Awards in order to enter a specific amount, a range, a percent of salary or time off.	A	Technical Research; Rewrite of All Award Definitions, change in Nomination process
A1	Nominate Screen, add validation so contractor only awards cannot be given to Civil Servants and vice versa.	A	Planning; Need to determine effect on exceptions
A1	Nominate Screen, use drop down of award descriptions to select specific award	A	Technical Planning - Proposal at AO Conference
B	E-mail, for optional e-mail addresses add a comment field for notes to the addressees	A	Technical Planning - Proposal at AO Conference
B	Nominate Screen, allow for search by organization (not just center).	A	Planning
B	Nominate Screen, add character count and spell check to citation & justification fields	A	Approved Spell check must be able to add NASA specific words/acronyms
B	Nominate Screen, allow for assignment of one monetary or time off amount to all members of a group award at one time; Some group awards have different amounts for different people - should not eliminate that capability;	A	Technical Research; may not be possible with current Flash version
B	Nominate Screen, default civil service searches to nominator's center. - add global search capability (NASA-wide)	A	Planning
C	E-mail, Identify awardee's supervisor if outside nomination chain and e-mail that supervisor upon submission from nominator & upon approval	A	No reliable lookup mechanism
C	NAAS Roles, allow nominator to select between one and all reviewers - not require all be selected in order to nominate as in current system.	A	Process question; System security issue
C	Nominator and/or Award Setup Screens, for competitive awards where the award amount is fixed, have the information automatically loaded in the amount section.	A	Planning
C	Nominate Screen, add new page to enable monetary awards for military/other government service nominees	A	Currently no connection with outside payroll system; Combine with non-NASA nominees
C	Nominate Screen, ensure nominator cannot self-nominate, review or approve own award	A	Technical Research; Use of x500 ID possible solution but not foolproof
New	On the "nomination screen", please add "additional information" block under "description", so when Awards Officers populate it when building the award, it will be reflected on the nomination screen.		Technical Planning - Proposal at AO Conference
New	A group award should not process without a group lead identified		Work in Progress - NSSC, Pending Resources - Manpower

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New	Disable and Clear Funding Org field when the Agency box is selected		This was previously in-work and is almost complete, pending ColdFusion upgrade
New	Justification block is too small and inhibits input of nomination. Request a larger block.		Technical Planning - Proposal at AO Conference
New	Add "Out of Cycle" check box next to "Agency:" check box at top of nomination screen to allow for better processing and reporting on "Out-of-Cycle" awards		Technical Planning - Proposal at AO Conference
P	We have no ability to capture monetary awards for non-NASA employees. We need a field added to the non-NASA employee tab to capture monetary amount and the WBS field		Governance Review - Initial, Hold For Future Consideration

Downstream processing of awards

A1	Status Screen, change NSSC Support Status screen to display status/location of all agency level awards submitted by the centers - not just those awaiting NSSC Support actions (Similar to NASA Admin Recorder Status Screen).	A	Planning
A2	Approver/Reviewer Function, enable Approve, Edit & Return function for all levels of review and approve - require comments for Reject or Return	A	AO Conference Workshop
B	Approver link, ability for approver to approve many nominations at once as opposed to one at a time (i.e. "Approve checked", in the same way some web mail applications allow you to delete many messages at once)	A	Technical Research; may be a security concern
B	The Awards Approval Notice e-mail that goes to the nominator for an employee from one NASA center nominated by another NASA center needs to show the Employing Center also, otherwise it appears the Employing Organization is part of the Center that submitted the nomination, when it is not.	A	Technical Planning - Proposal at AO Conference
C	Nominate Screen & System Work Tracking, track awardee history of monetary and time off awards against what is authorized.	A	AO Conference Workshop
C	NAAS Role, for the nominator identified during nomination process - enable them to check on status of award	A	Technical Research;
New	For processing Agency Honor Awards at NSSC, request a "Select All" button be added that would move all nominees for an award to the out box. Have a "send all" that would forward all of the award nominees in one PDF file.		Governance Review - Initial, Hold For Future Consideration
New	Have NAAS screen out weekends when sending 3 day reminders to Approvers/Reviewers		Technical Research;
New	When viewing status of awards, display the division code as well as the organization code.		AO Conference
New	Additional options are desired for finalizing an award. Finalize, Finalize with Edits, Resubmit for Approval, Reject		AO Conference Workshop
New	The "finalize" function should be disabled when & if an award contains rejection comments. It should always default to the "rejection" button when rejecting an award.		AO Conference
New	If a nominator edits a nomination before the Approver approves it, the Approver will have two emails with links to nominations. If the Approver opens the first link, a message stating "All actions have been completed" which is confusing. The second emailed link allows them to go through with the approval.		Resource Review - NSSC, Pending Resources - Manpower
New	Edit from Awards Officer Status Screen changes the initiator to the Awards Officer versus maintaining original initiator information.		Break Fix - Currently Testing
New	Organizational Award Officer Role needs the option to edit awards.		AO Conference

Certificate Enhancements

Code Priority	Issue Description	Status Code	Comments
B	Nominate Screen, have Civil Service names brought in with upper and lower case for use in certificate printing	A	This will never be 100% accurate
B	Nominate Screen, add a field for middle name to be brought in from NOPS for certificate printing since so many folks go by that name.	A	If no middle name is entered in FPPS - NMN populates field. Needs to filter out "NMN" also need to place periods after single letters (initials)
B	Awards Setup Screen, add radio button "Do not print certificate for this award" to identify those certificates not required by the center (defaults to print certificate)	A	Should it be an award attribute or a choice for each nomination? AO Conference
B	Certificate Printing, provide certificate printing capability within NAAS & set up specific templates for award certificate printing.	A	Approved Include Icon button to direct link to certificate templates - Remove?
B	Nominate Screen, add drop-down fields to identify the approval individual and position title (to sign certificate) - options defined by awards officer	A	Planning - AO Conference
Awards Program Management Functions			
Center Organizations Management			
B	Center Admin/Organization Admin, add a column to display of organization is active or inactive; add button for "show/hide inactive"	A	Technical Planning - Proposal at AO Conference
C	Center Admin/Organization Admin and Division Admin add the ability to search by Code	A	Approved. Need More Information: Specific search options?
B	Center Admin Screen, allow for archive of old organizations & divisions and removal from active screen	A	Technical Planning - Proposal at AO Conference
Budgeting			
A3	Center Admin, Add ability to close out budget and start new fiscal year budget.	A	Technical Planning - Proposal at AO Conference
C	Center Admin, Allow budget adjustments for non-FPPS actions (award ceremony expenses and add comment field for these budget adjustments	A	Technical Planning - Proposal at AO Conference
C	Center Admin, allow budgeting to transcend additional levels of the organization	A	Remove? AO Conference
P	Update NAAS Budget Functionality to be more user friendly; Additionally, functionality should emulate a checkbook when adding money instead of having to manipulate budget totals to get the desired actions taken		Technical Planning - Proposal at AO Conference
Award Setup			
A1	Award Setup Screen, add a "blank" as the default NOAC option to ensure an actual choice is made (system will not accept blank to finalize award, but will accept "No NOAC")	A	Planning
A1	Award Setup Screen, add a field for a short award description - maintain separate title field for certificate production	A	Technical Planning - Proposal at AO Conference
A1	Award Setup Screen, Add option to have center-level panels for center awards and agency honor submission reviews	A	AO Conference Workshop
B	Awards Setup, identify what fields in award definitions can be changed without need to recreate awards	A	AO Conference Workshop
B	Awards Set-up, Allow award definition to eliminate need for/or pre-populate Citation and/or Justification fields during the nomination process.	A	Technical Planning - Proposal at AO Conference
C	Nominate Screen, allow creation of nomination template	A	Technical Planning - Proposal at AO Conference
New	Increase character count to 2,000 on "description block" in "awards" section, where Awards Officers build new awards.		AO Conference - Recommend Removal

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New	The Awards Officer should be able to duplicate the old award information, then deactivate the old award information, then make changes to the new award description and activate the new award without having to manually enter the award description information from scratch.		Technical Planning - Proposal at AO Conference
New	I would like to see if we can highlight an award title in "Awards, under Award Admin" when an award is inactive. I'm finding it to be very difficult to find my active award now that I have many award titles listed with the same title. If the system could grey out the line, but still see the title of the award, it would be helpful. The only award titles without the shade grey would be your active awards.		Technical Planning - Proposal at AO Conference
Querying/Reporting/Viewing			
B	Agency Honors, add ability to track allocations for Agency Honor Awards by center	A	Research - Need process to eliminate exceptions
New	Query's on individuals return matching contractors without regard to location since contractors do not have assigned Org Codes.		Work Estimate - NSSC, Hold For Future Consideration
New	Add Query option for WBS field		Technical Planning - Proposal at AO Conference
New	Comments for improvement of NAAS Awards PDF form.		Governance Review - Initial, Hold For Future Consideration
New	PDF print cuts off names at the top and bottom. May be related to 81688		AO Conference
New	PDF of nomination should list approval chain		AO Conference
New	Include Nominee's Middle Initial and Approver's First and Last Name in export of nomination		AO Conference
NAAS Management Functions			
Users			
A2	NAAS Role, create read-only role with Agency and Center Award access for contact centers and competency centers - ability to step through all tabs and reports should be available.	A	Technical Research indicates this would require rewrite of almost every function; Recommend removal
A3	User Admin screen, need to be able to identify/assign nominators to division level so that they can only see the budgets associated with their division (much like approvers may be designated to the division level)	A	Technical Planning - Proposal at AO Conference
B	User Admin Screen, add additional search options (by role, user name, X500 names, active/inactive, etc...) Add display of role in search results.	A	AO Conference
P	Add an agency-wide view-only role in the system for Query access.		Governance Review - Initial, Hold For Future Consideration
System Maintenance Roles			
A1	NAAS Role, Add Capability for NAAS Administrator & Center Awards Officer to un-archive specific awards to aid in correction of errors	A	Needs further discussion and research - associate with awards not submitted to FPPS and those "toggled" back to pre-submission by award error notice from FPPS (see 2750)
C	NAAS Roles, Create Super-user role to allow edit of table contents	A	Added to list for consideration
C	Allow system administrator or awards officer to clear out any remaining draft nominations in the system (under their span of control)	A	Approved
C	Award Set-up Screen, Add the ability to manage NOAC values in NAAS - add description of NOAC criteria and have NAAS limit input options to that criteria	A	Approved as C. Needs more research.
C	Award Set-up, Once loaded in FPPS - add NOAC for center performance that does not require a monetary or time off amount (certificate only).	A	Need additional info.

Code Priority	Issue Description	Status Code	Comments
NAAS Capability Additions			
A1	System, Historical Data, load historical data from legacy systems into NAAS	A	Load directly into the PDW for integration
A1	FPPS, System, corrections to FPPS should be sent back to NAAS to be reflected in reports correctly.	A	Technical Research
B	Nominate Screen, allow monetary awards for retired individuals (retirement codes to feed FPPS)	A	Technical Planning - Proposal at AO Conference
B	System, Implement NISE and allow access for all employees (contractors)	A	Technical Research
C	Agency Awards, Length of Service Awards, NAAS is not setup to process or record Length of Service Awards - Can nominations be auto-loaded to NAAS from FPPS? Verification by center finalizes award? Or allow multiple entries per year-group, pre-populate citation and eliminate need for nominator name, citation and justification. Finalized by NASA Administrator Recorder?	A	This may not be technically possible to automate; More research is needed - AO Conference
C	FPPS File, download should include appropriate remark codes and remarks for award justifications.	A	Technical Planning - Proposal at AO Conference
C	Query Screen, allow employee self-service query for own award history (requires NISE)	A	Technical Planning - Proposal at AO Conference
C	Status screen, capture metrics of nomination workflow	A	Need More Information: What metrics? Sorted How? Should this be a report function?
C	System, Build a data-mart for NAAS	A	Future Technical Planning
C	System, update organizational data from NOPS/FPPS download? - Ensure changes to org structure allow for budget adjustments	A	Future Technical Planning
A	Request FPPS data insertion into NAAS data base and activation of NAAS reports capability be accomplished as soon as possible so that NAAS may be used to produce diversity reports required for Incentive Awards Board (IAB) review.		Resource Review - NSSC, Pending Resources - Manpower
Priority		A	Approved
A:	As soon as possible - May cause data errors in NAAS or FPPS	C	Completed
B:	Need soon - May cause additional workload for NSSC or Centers	D	Disapproved
C:	Add at later date - Provides additional system options		Completed
			Scheduled
A#:	Immediate attention		In Question
B#:	Phase 2 Upgrades		
C#:	Future Phase Consideration		