

**REMINDER!**  
Federal Employees' Group Life Insurance (FEGLI)  
"Designation of Beneficiary"

Once again, it's time to ensure you have completed your FEGLI, Designation of Beneficiary Form, SF-2823. If you have completed this form, please take a few moments to ensure it is accurate. If there is no designated beneficiary filed in your Official Personnel Folder (OPF), your insurance benefits will be paid in the following *order of precedence*:

- to your widow or widower;
- to your child or children, with the share of any deceased child distributed among descendants of that child (a court will usually have to appoint a guardian to receive payment for a minor child);
- to your parents in equal shares or the entire amount to your surviving parent;
- to the executor or administrator of your estate; or
- to your other next of kin as determined under the laws of the state where you lived.

You must designate a beneficiary using the Form SF-2823, "Designation of Beneficiary" if:

- ✓ You want benefits to go to a person, firm, organization, or other legal entity not listed in the *order of precedence*;
- ✓ You want benefits to be paid differently than the *order of precedence*;
- ✓ You want benefits to go to a trust, for example, one you have established for your minor children; or
- ✓ Evidence of a valid marriage or dissolution of a marriage is not readily available.

**REMEMBER...**

- If your insurance company was assigned using an RI 76-10 "Assignment" form, only the assignee(s) has (have) the right to make a designation.
- Your employing office must receive the completed form before you die; otherwise, benefits will be paid in the *order of precedence*.
- Two people must witness your signature.
- A witness cannot be a beneficiary.

If you marry or divorce, please complete a new form, or if your beneficiary's address changes, you should complete a new form.

RELATED LINK:

[Is Your FEGLI Beneficiary Designation Current?](#)

Any questions concerning this notice, contact:  
**NSSC Customer Contact Center**  
1-877-NSSC123 or [nssc-contactcenter@nasa.gov](mailto:nssc-contactcenter@nasa.gov)