NSSC ELMT
Exelis VIS
Information Sheet

See How to Request Quotes & Place Orders on the Next Page

Product(s): The Exelis products offered on this Blanket Purchase agreement (BPA) include:

- ENVI
- IDL

Manufacturer: Harris Geospatial Solutions, Inc (VIS)

Vendor: Exelis VIS

Summary: The NASA Shared Services Center (NSSC) Enterprise License Management Team (ELMT) portfolio includes an Agency Blanket Purchase Agreement (BPA) for Exelis VIS software licenses, support and professional services. Additionally, support renewals for existing Exelis VIS Contracts may be procured from the BPA.

License Term: Base period, with four additional one year options

Award Date: July 26, 2017

Period of Performance: Base Period: July 26, 2017 – July 25, 2018
Option Year one: July 26, 2018 – July 25, 2019
Option Year two: July 26, 2019 – July 25, 2020
Option Year three: July 26, 2020 – July 25, 2021
Option Year four: July 26, 2021 – July 25, 2022

Renewal Cycle Schedule:
Renewal True-up/Discovery Phase: June – July
Finalize Agency License Requirements: July – August
Vendor Renewal Year Start Date: September 1

NASA Contract No.: 80NSSC17A0005; GSA Contract GS-35F-0265T

Contracting Officer:

Quote/Vendor POC: Joey Griebel (New)
Account Manager
Exelis (VIS)
T: 303-413-3974
JGRIEB01@harris.com

License Renewal POC: Denise Goldstein (support renewals)
Maintenance Account Manager
Exelis (VIS)
T: 303.413.3940
DGOLD03@harris.com

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How to Request Quotations and Place Orders:

The following documents were completed or submitted and are filed at the NSSC’s Procurement Division:

- NF1707, Special Approvals and Affirmations of Requisitions, dated 3/28/2017
- NASA OCIO Assessed and Cleared List, dated 3/29/2017
- NF1787, Small Business Coordination, signed 5/17/2017

A Purchase Request (PR) is required to order under this agreement if the amount of the order exceeds the Federal Acquisition Regulation (FAR) threshold for micro-purchases.

For software procurements **at or below $250,000** for ELMT enterprise agreement purchases, the Simplified Acquisition Threshold (SAT) team at the NSSC will process these requests. To initiate the request you can proceed either directly to SAT through their portal or you can send the PR directly to the ELMT via email at nsscelmt@mail.nasa.gov.

To proceed via SAT: click the ESD link [https://esd.nasa.gov/esd/](https://esd.nasa.gov/esd/), then go to **Order Services** and then go to **NSSC Simplified Acquisition Customer Portal** (Green SAT Button) to initiate the purchase. When creating a ticket please include the ELMT agreement number in the “Give a brief description” field.

All purchases for software **over $250,000**, for ELMT enterprise agreement purchases, ELMT will process these requests.

**For Purchase Request (PR) Funded Orders:**

<table>
<thead>
<tr>
<th>Authorized Center POC</th>
<th>A Center POC coordinates and obtains quotation from the vendor</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Quotation should include: (Product Name, Description, Part Number, Quantity, End User Name, Phone Number and E-mail Address) <strong>Price List</strong></td>
</tr>
<tr>
<td></td>
<td>License Number, if applicable</td>
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<tr>
<td></td>
<td>a NASA Procurement POC**</td>
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<tr>
<td></td>
<td>a Purchase Request (PR) (or confirmation that funds are available)* <strong>PR Instructions</strong> for 80NSSC17A0005</td>
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<tr>
<td></td>
<td>Finalize PR (funding) to NSSC Procurement (If requirements are complex and you have questions, please contact the ELMT for assistance)</td>
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</table>

* Per FAR Subpart 32.7: Before executing any contract, the contracting officer shall—
  (a) **Obtain written assurance from responsible fiscal authority that adequate funds are available** or
  (b) Expressly condition the contract upon availability of funds in accordance with 32.703-2.

<table>
<thead>
<tr>
<th>NSSC ELM Team</th>
<th>Review the PR submission to validate requirements detail and current pricing against current GSA Schedule pricing, etc.</th>
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<tbody>
<tr>
<td></td>
<td>Finalize funding requirement</td>
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</table>
NSSC Procurement

- Execute Purchase Order to vendor for procurement

Vendor

- Execute Delivery Order
- Invoice NASA (NSSC)

NSSC

- Route invoice for payment approval – Finance -> Procurement -> COR -> Procurement -> Finance

NSSC Procurement

- Courtesy copy of approved invoice routed to license Exelis VIS account manager.

ELMT

- Add product line item(s) information to the NSSC Enterprise Asset Tracking System (EATS) for license management

For NASA P-Card Orders:

Payment with a Government-wide Purchase Card (GPC) is authorized when an order does not exceed the Federal Acquisition Regulation (FAR) micro-purchase threshold, currently $10,000.00. However for software purchases, you should check with your Center’s Chief Information Officer’s policies for proper guidance.

Authorized Center POC or PC holder

- A Center POC coordinates and obtains quotation from the vendor
- Quotation should include: (Product Name, Description, Part Number, Quantity, End User Name, Phone Number and E-mail Address) **Price List**
- License Number, if applicable
  (If requirements are complex and you have questions, please contact the ELMT for assistance)

Center PC holder

- Place Order with **Exelis VIS GPC Instructions**
- Center POC would Email final quotation to the nsscelmt@mail.nasa.gov

**Payment by PC for ELMT purchases shall be made in accordance with FAR 52.212-4, Contract Terms and Conditions – Commercial items, which provides for funding through a Work Breakdown Structure (WBS) number.**

Additional Information:

## Center Exelis Support POCs

<table>
<thead>
<tr>
<th>Center</th>
<th>License SW</th>
<th>Primary POC</th>
<th>Last Name</th>
<th>First Name</th>
<th>Email Address</th>
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<tbody>
<tr>
<td>ARC</td>
<td>Exelis</td>
<td>Primary POC</td>
<td>Weinstock</td>
<td>Ken</td>
<td><a href="mailto:kenneth.j.weinstock@nasa.gov">kenneth.j.weinstock@nasa.gov</a></td>
</tr>
<tr>
<td>GSFC</td>
<td>Exelis</td>
<td>Primary POC</td>
<td>Featherston</td>
<td>Joyce</td>
<td><a href="mailto:joyce.m.featherston@nasa.gov">joyce.m.featherston@nasa.gov</a></td>
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<tr>
<td>GSFC</td>
<td>Exelis</td>
<td>Administrator</td>
<td>Kao</td>
<td>Rosa</td>
<td><a href="mailto:rosa.c.kao@nasa.gov">rosa.c.kao@nasa.gov</a></td>
</tr>
<tr>
<td>GSFC</td>
<td>Exelis</td>
<td>Administrator</td>
<td>Nguyen</td>
<td>Lan-trang</td>
<td><a href="mailto:lantrang.n.nguyen@nasa.gov">lantrang.n.nguyen@nasa.gov</a></td>
</tr>
<tr>
<td>GSFC</td>
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<td>Pemberton</td>
<td>Mariellen</td>
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<td>Les</td>
<td><a href="mailto:les.barbee@nasa.gov">les.barbee@nasa.gov</a></td>
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Additional Information:

Technical Support:
Exelis VIS Tech Support
support@harris.com
(303) 413-3920

Exelis: www.exelisvis.com

Center IT Asset Managers: (ITAM)

Email: nscelmt@mail.nasa.gov
Phone: NASA Customer Contact Center (CCC): 877.677.2123, call 877-677-2123, choose option 3 for the Customer Contact Center, then 1 for NASA employees, then option 3 for Procurement.
Web: www.nssc.nasa.gov/elmt