

Detail Job Aid

revised 8-20-2018

Please use this job aid as a tool to code detail actions in the Federal Personnel Payroll System (FPPS). Note that FPPS provides more rule numbers than listed in Table 14-A of the Guide to Processing Personnel Actions. Reminder: Detail and extensions to detail actions must be processed in 120 day increments.

<i>Rule Number</i>	<i>If Action is</i>	<i>And</i>	<i>Then NOAC is</i>	<i>NOA is</i>
1	Detail to State or local government, or other eligible organizations under the authority of the Intergovernmental Personnel Act (IPA)		730	Detail NTE(Date)
2	Extension of Detail to State or local government, or other eligible organizations under the authority of the Intergovernmental Personnel Act (IPA)		731	Ext Detail NTE (Date)
3	Termination of Detail to State or local government, or other eligible organizations under the authority of the Intergovernmental Personnel Act (IPA)		732	Term of Detail NTE (Date)
4	Detail to an international organization		930	Detail NTE(Date)
5	Extension of a Detail to an international organization		931	Ext Detail NTE (Date)
6	Termination of a Detail to an international organization		932	Term of Detail NTE (Date)
7	Detail for more than 30 but less than 120 days to a different position	Is to a higher grade position	930	Detail NTE(Date)
8	Extension of Detail for more than 30 but less than 120 days to a different position	Is to a higher grade position	931	Ext Detail NTE (Date)
9	Termination of Detail for more than 30 but less than 120 days to a different position	Is to a higher grade position	932	Term of Detail NTE (Date)
10	Detail for 120 days or more		930	Detail NTE(Date)
11	Extension of Detail for 120 days or more		931	Ext Detail NTE (Date)
12	Termination of Detail for 120 days or more		932	Term of Detail NTE (Date)
13	Detail not covered elsewhere in Table 14-A (i.e. Less than 30 days and/or details for more than 30 days but less than 120 days to a position that is identical to the employee's current position or is of the same grade, series, and basic duties as the employee's current position)		930	Detail NTE(Date)
14	Extension of Detail not covered elsewhere in Table 14-A (i.e. Less than 30 days and/or details for more than 30 days but less than 120 days to a position that is identical to the employee's current position or is of the same grade, series, and basic duties as the employee's current position)		931	Ext Detail NTE (Date)
15	Termination of Detail not covered elsewhere in Table 14-A (i.e. Less than 30 days and/or details for more than 30 days but less than 120 days to a position that is identical to the employee's current position or is of the same grade, series, and basic duties as the employee's current position)		932	Term of Detail NTE (Date)