NSSC ELMT
Deltek
Information Sheet

Product(s): Cobra, wInsight, MPM

Manufacturer: Deltek

Vendor: Red River Computer Co., Inc.

Summary: The NASA Shared Services Center (NSSC) Enterprise License Management Team (ELMT) announces the award of an agreement for annual software maintenance services and select licenses for Deltek Cobra, wInsight, and MPM. These Deltek products are Project Management for Earned Value software and currently utilized at MSFC and GSFC.

License Term: Five Year: Base period, with four additional one year options

Award Date: April 1, 2015

Period of Performance: Base Period: April 1, 2015 – March 31, 2016
Option Year one: April 1, 2016 – March 31, 2017
Option Year two: April 1, 2017 – March 31, 2018
Option Year three: April 1, 2018 – March 31, 2019
Option Year four: April 1, 2019 – March 31, 2020

Renewal Cycle Schedule:
Renewal True-up Discovery Phase: February
Finalize Center License Allocation: February - March

Vendor Renewal Year Start Date: April 1

NASA Contract No.: NNX15MD45D

Contract Specialist: Christine E. Faulkner, 228.813.6326, christine.e.faulkner@nasa.gov
Agency Deltek POC: Jerald Kerby, 256.544.3736, jerald.g.kerby@nasa.gov

Primary Customer Facing POC across all of NASA: Ali Kavianpour, Account Executive
Office: N/A
Mobile: 703-989-3000
ali.kavianpour@reddriver.com

Primary POC for quote requests across NASA: Brandon Pike, Inside Account Manager
Office: 571-353-6288
Mobile: 603-661-8623
brandon.pike@reddriver.com


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Alternate POC for quote request across NASA:

Trent Smith, Inside Account Manager  
Office: 603-504-3949  
Mobile: 901-351-1978  
trent.smith@redriver.com

How to Order:

The following documents were completed or submitted and are filed at the NSSC’s Procurement Division:

- NF1707, Special Approvals and Affirmations of Requisitions, signed 03/12/2015
- NF1823, Request for Investigation (RFI) / IT Product Source Assessment, approved 08/05/2014
- Deltek Statement of Applicability/Support for IPv6, dated 03/13/2015

A Purchase Request (PR) is required to order under this agreement if the amount of the order exceeds the Federal Acquisition Regulation (FAR) threshold for micro-purchases.

ELMT will process all software orders over the micro-purchase threshold of $250,000 that are under this agreement. (No SAT ticket will be required for this agreement)

For Purchase Request (PR) Funded Orders:

| Authorized Center POC | A Center POC coordinates and obtains quotation from the vendor  
|-----------------------|---------------------------------------------------------------------|
|                       | Quotation should include: (Product Name, Description, Part Number, Quantity, End User Name, Phone Number and E-mail Address)  
|                       | License Number, if applicable  
|                       | a NASA Procurement POC**  
|                       | a Purchase Request (PR) (or confirmation that funds are available)* [PR Instructions] for NNX15MD45D  
|                       | Finalize PR (funding) to NSSC Procurement  
|                       | *(If requirements are complex and you have questions, please contact the ELMT for assistance)*  

* Per FAR Subpart 32.7: Before executing any contract, the contracting officer shall—  
(a) Obtain written assurance from responsible fiscal authority that adequate funds are available  
(b) Expressly condition the contract upon availability of funds in accordance with 32.703-2.

** NSSC Procurement can only accept funding from other NASA Center Procurement offices for Contract transactions.
NSSC Team

- Review the PR submission to validate requirements detail and current pricing against current GSA Schedule pricing, etc.
- Finalize funding requirement

NSSC Procurement

- Execute Purchase Order to vendor for procurement

Vendor

- Execute Delivery Order
- Invoice NASA (NSSC)

NSSC

- Route invoice for payment approval — Finance -> Procurement -> COR -> Procurement -> Finance

NSSC Procurement

- Courtesy copy of approved invoice routed to license account manager

ELMT

- Add product line item(s) information to the NSSC Enterprise Asset Tracking System (EATS) for license management

Payment with a Government-wide Purchase Card (GPC) is authorized when an order does not exceed the Federal Acquisition Regulation (FAR) micro-purchase threshold, currently $10,000.00. However for software purchases, you should check with your Center’s Chief Information Officer’s policies for proper guidance.

For NASA P-Card Orders:

| Authorized Center POC or GPC holder | - A Center POC coordinates and obtains quotation from the vendor  
- Quotation should include: (Product Name, Description, Part Number, Quantity, End User Name, Phone Number and E-mail Address)  
- License Number, if applicable  
(If requirements are complex and you have questions, please contact the ELMT for assistance) |
|-------------------------------------|--------------------------------------------------------------------------------------------------|
| Center GPC holder                   | - Place Order with Red River Computer Co., Inc.  
- Center POC would Email final quotation to the nsscelmt@mail.nasa.gov |

** Payment by GPC for ELMT purchases shall be made in accordance with FAR 52.212-4, Contract Terms and Conditions – Commercial items, which provides for funding through a Work Breakdown Structure (WBS) number. **

Vendor

- Provide transaction-specific documentation to the Contracting Officer within 3 to 5 business days:  
1. Contract/BPA Number  
2. Order Log Number  
3. Confirmation/Transaction Number  
4. Product Name  
5. Product Description/Item Number  
6. Quantity Purchased  
7. Unit Price  
8. Extended Price  
9. Date of Transaction and Date of Delivery
10. NASA GPC holder name and associated Center (including contact information)
11. License and/or maintenance user’s name and contact information (if different from card holder)

ELMT – Add product line item(s) information to the NSSC Enterprise Asset Tracking System (EATS) for license management

Additional Information:

Deltek: www.deltek.com

Red River Computer Co., Inc.: www.redriver.com

NASA Agency Center / Deltek Customer Number Points of Contact:

<table>
<thead>
<tr>
<th>Center</th>
<th>License SW</th>
<th>Role</th>
<th>Last Name</th>
<th>First Name</th>
<th>Email address</th>
<th>Additional Information</th>
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<tr>
<td>GSFC</td>
<td>Deltek</td>
<td>Primary POC</td>
<td>Marks</td>
<td>Nakia</td>
<td><a href="mailto:nakia.marks@nasa.gov">nakia.marks@nasa.gov</a></td>
<td>Customer Number: 99468</td>
</tr>
<tr>
<td>MSFC</td>
<td>Deltek</td>
<td>Primary POC</td>
<td>Kerby</td>
<td>Jerald</td>
<td><a href="mailto:jerald.g.kerby@nasa.gov">jerald.g.kerby@nasa.gov</a></td>
<td>Customer Numbers: 76702, 76709</td>
</tr>
<tr>
<td>MSFC</td>
<td>Deltek</td>
<td>Alternate, Technical POC</td>
<td>Warren</td>
<td>David</td>
<td><a href="mailto:david.c.warren@nasa.gov">david.c.warren@nasa.gov</a></td>
<td>Customer Numbers: 76702, 76709</td>
</tr>
</tbody>
</table>

Center IT Asset Managers: [ITAM]

NASA Customer Contact Center (CCC): 877.677.2123, call 877-677-2123, choose option 3 for SATERN, Finance, HR, and Procurement, then 1 for NASA employees, then option 3 for Procurement.

Email: nsscelmt@mail.nasa.gov
ELMT Website: www.nasa.gov/elmt